



Dear Parents:

Following is some information that may be helpful to you in understanding the overall organization and corporate structure of our school.

1. Non-Profit Status: Mount Tamalpais School was incorporated August 1, 1976 as a non-profit California corporation [501 (c)3], for educational purposes. Gifts to Mount Tamalpais School qualify as charitable contributions under current federal and California tax laws. Our federal I.D. number is 94-2356968.
2. Governing Body: The governing body of Mount Tamalpais School is the Board of Trustees, a group of individuals selected for their commitment to the founding vision of the school and to building and supporting an independent elementary school educational organization of excellence.
 - a) The Board of Trustees is a non-paid working Board, bringing professional expertise in areas of law, personnel management, money management, fund raising, facilities and education, and offering these capabilities in support of the school's efforts.
 - b) The Board of Trustees' primary responsibility is to support the Director and to "hold in trust" the non-profit corporate entity of Mount Tamalpais School and to ensure its existence in perpetuity.
 - c) Trustees are nominated by a Board member or members, are evaluated by the committee on trustees and are selected by the full Board.
3. Accreditation: Mount Tamalpais School is accredited by the California Association of Independent Schools (CAIS), the Western Association of Schools and Colleges (WASC), and by the National Association of Independent Schools (NAIS). Selection for membership and continued membership is subject to evaluation of academic, fiscal, personnel and corporate activities, policies and procedures.
4. Memberships: Mount Tamalpais School is a member of the Council for Advancement and Support of Education (CASE), Educational Records Bureau (ERB), the Educational Testing Service (ETS), the Secondary School Admissions Test Board (SSATB), the School Scholarship Service (SSS), and the Bay Area Multicultural Alliance. In addition, MTS holds numerous memberships in various other educational organizations.

5. Fund Raising: One of the committees of the Board of Trustees is the Development Committee, composed of current board members and current parents, which coordinates all fund raising activities and events. The Board is committed to Annual Giving as a means of receiving unrestricted funds to supplement the operating budget within any given fiscal year. At present, our restricted funds include the Building Fund, the Endowment Fund, the Faculty Fund, the Beverly Larsen Scholarship Fund, the Connor Davis Bell Memorial Scholarship Fund, the Clare Marie Davis Scholarship Fund, the Lad Wilsey Memorial Scholarship Fund, Alumni Class Scholarship Funds 1982 – 2011 and the Rappaport Library Learning Center Fund. All restricted funds, along with the interest they generate, are held as long term investments and separate from operating funds.

We hope this is informative and answers any pertinent questions you may have. The Board and I look forward to sharing this next year with a committed staff, enthusiastic students, and supportive families and friends.

Please feel free to contact me directly if you have any questions regarding the structure or future direction of Mount Tamalpais School.

Sincerely,

Kathleen M. Mecca, Ph.D., Ed.D.
Director