



**MOUNT TAMALPAIS SCHOOL
2011-2012**

**PRELIMINARY CALENDAR
Revised as of June 2011**

August

S	M	T	W	TH	F	S
21	{22}	{23}	{24}	{25}	{26}	27
[28]	[29]	[30]	[31]			

- 22-26 Faculty Work Days/Meetings
- 28 Ice Cream Social 12:00 -2:00 p.m.
- 29 Registration 9-12/1-3
- 30 Registration 9-12 **ONLY**
- 30 Kindergarten Party 1:45-3:15 p.m.
- 31 School Begins – Grades 1-8/ Coffee 7:30-8:30 a.m.

September

				[1]	[2]	3
4	5	[6]	[7]	[8]	9	10
[11]	[12]	[13]	[14]	[15]	[16]	17
18	19	[20]	[21]	22	[23]	[24]
[25]	26	27	[28]	29	30	

- 1 School Begins – Kindergarten (Noon Dismissal)
- 1 Parent Coffee – Kindergarten, 7:30-8:30 a.m.
- 2 Kindergarten - 11:30 Dismissal
- 5 Labor Day Holiday/No School
- 6 Open House - Grades 1 & 8, 7 p.m.
- 7 School Pictures (Dress Uniforms)
- 7 Open House – Grades 2 & 3, 7 p.m.
- 8 Open House – Grades 6 & 7, 7 p.m.
- 11-16 Outdoor Education - Grade 8
- 12-16 Outdoor Education – Grade 6 & 7
- 12 Kindergarten & New Parent Orientation, 7 p.m.
- 13 Parent Council Meeting, 8:30 a.m.
- 20 Open House – Grades 4 & 5, 7 p.m.
- 21 Open House – Kindergarten, 7 p.m.
- 23 Grandparents’ Tea, 1 p.m.
- 24 Founder’s Day Picnic, 1:30-5:30 p.m.
- 25 Faculty Fun Run/35th Anniversary Celebration
- 28 Rosh Hashanah

October

						1
2	3	4	5	6	[7]	8
9	10	[11]	12	13	[14]	15
16	17	18	19	20	[21]	22
23	24	25	26	[27]	[28]	29
30	[31]					

- 7 Yom Kippur
- 11 Parent Council Meeting, 8:30 a.m.
- 14 Mid-Term Reports
- 21 Teddy Bear Day (Students Only)
- 28 Sibling Applications Due for 2012-2013
- 31 Halloween Party (Students Only)

November

		[1]	2	3	4	[5]
[6]	7	[8]	9	10	[11]	12
13	[(14)]	[(15)]	[(16)]	[(17)]	(18)	19
20	21	22	23	24	25	26
27	[28]	29	30			

- 1 El Dia de los Muertos (Students Only)
- 5 Sibling Screening for 2012 – 2013
- 6 Daylight Saving Time Ends
- 8 Parent Council Meeting, 8:30 a.m.
- 11 End Trimester I
- 14-18 Conferences Gr. K-8/Noon Dismissal
No After School Activities
- 21-25 Thanksgiving Recess/No School
- 28 School Resumes

December

				1	2	[3]
4	5	6	[7]	[8]	[9]	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

- 3 SSAT @ MTS for Grade 8
- 7-8 4th /5th Grade Play, 7:00 p.m.
- 9 Holiday Assembly/Holiday Dress
- 12/12- 1/2 Winter Recess



MOUNT TAMALPAIS SCHOOL
VOLUNTEER PLACEMENT
2011-2012

Dear Parents,

We have created this handbook to describe the many opportunities available to you to volunteer your time and talent for the benefit of Mount Tamalpais School. Your volunteer work supports many school programs and enables MTS to stretch its resources even further to create a truly rich learning environment for our children. We count on the commitment of all school families to contribute at least 60 volunteer hours a year.

Our major school fundraiser is the annual Auction Gala. We hope that all families will participate in some way in the planning and preparation for this entertaining evening. This handbook describes the committees whose work makes the Auction possible. In addition to the Auction, there are a number of other committees that need volunteer assistance. Take a look and see which activities are right for you and your interests, talents and schedule.

Many organizations which distribute grants and other assistance to schools such as MTS require proof that the parents of current students all make a substantial commitment of time to their children's school. To this end, we keep track of parent volunteer hours by means of the schools monthly calendar. Please note your hours in the space provided on the calendar each month and return it to the office in the Friday folder.

We want your volunteer experience to be enjoyable and satisfying, so please contact any of us if we can provide further guidance or answer any questions.

2011-2012 Parent Council Officers

Kristin Sennett, President
Kathleen Weinstein, Vice President
Laura Hill, Volunteer Coordinator
Ann-Marie Barnes, Secretary



SUMMARY OF VOLUNTEER ACTIVITIES

EXECUTIVE BOARD OFFICERS

President
Vice President
Secretary
Parent Volunteer Coordinator

VOLUNTEER COMMITTEES

Area Coordinator
Art
Auction
Class Parents/Class Projects
Logo Clothing
Emergency Response
Floral Decor
Founder's Day Picnic
Founder's Hall
Graduation
Grandparents' Tea
Hospitality
Hot Lunch
Library
Parent Volunteer Hours
Performing Arts
Registration
Student Council
Office Help
Walking School Bus
World Languages

EXECUTIVE BOARD

The Executive Board of the Parent Council helps to coordinate and promote volunteer activities within the school community. Throughout the year Executive Board members meet with the Head of School and assist in upholding school guidelines, helping to ensure MTS families cooperation with School expectations, especially regarding arrival and dismissal procedures. The officers of the Executive Board are the President, Vice President, Secretary and the Parent Volunteer Coordinator.

PRESIDENT: The president of the Parent Council serves as the primary liaison between the school and parent volunteers and presides over Executive Board meetings. During the spring and summer, in conjunction with the Vice President and Parent Volunteer Coordinator, the President oversees the placement of all volunteer positions.

VICE PRESIDENT: The Vice President assists the President in preparing for meetings, filling committee chair positions, representing the Parent Council at school events and supporting the work of all school volunteers.

SECRETARY: The secretary records, copies and distributes the minutes of all Parent Council meetings.

PARENT VOLUNTEER COORDINATOR: The Parent Volunteer Coordinator assists in slating committee chair positions, organizing and categorizing volunteer requests and helping chairs fill their committees. The job emphasizes helping parents to find appropriate and satisfying volunteer placements.

GENERAL VOLUNTEER COMMITTEES

AREA COORDINATOR

The Area Coordinator organizes and arranges the hosts for parties in September for school families that live in each geographic area.

ART

This committee is responsible for helping in the art room: cleaning supplies, filing work, picking up supplies and hanging shows on a regular basis throughout the year.

CLASS PARENT/CLASS PROJECTS

Class Parents help the homeroom teachers in a variety of ways, which might include scheduling field trip drivers, organizing refreshments for class celebrations and special events, organizing class volunteers for school events such as Grandparents' Tea, and organizing snacks for play practice (4th, 5th, 6th, 7th, 8th grades). They may also plan non-school sponsored events for the families or parents to build more camaraderie among the class (i.e., casual fall parent cocktail party at a family home or informal spring potluck family picnic). Class Parents also play a huge role in the Auction by helping to organize and implement class gifts and donor participation and response.

CLOTHING ITEMS

1. **LOGO CLOTHING** This committee oversees off-site logo clothing storage, maintains inventories, and regularly fills orders for new school logo items.
2. **USED UNIFORMS** This committee collects, washes, stores, inventories and makes presentable used uniform items for repurchase at used uniform sales during the school year.

EMERGENCY RESPONSE

In case of an emergency situation when children cannot be picked up quickly by parents, it is important for each student to be able to stay at the home of a school family, relative or friend who lives in close proximity to the school. Working with the school office, this committee arranges and records these assignments each fall.

FLORAL DECOR COMMITTEE

Members of this committee help to maintain the potted plants that decorate the entrance, courtyard, office and classrooms of the school.

GRADUATION COMMITTEE

6th, 7th and 8th Grade parents help to plan and organize the graduation events and reception. This is a three year commitment, with most committee members joining as 6th grade parents.

GRADUATION LIAISON

This volunteer provides continuity between the Graduation committee and the school Administration.

GRANDPARENTS' TEA CHAIRS

This committee works with the Hospitality Committee to coordinate all aspects of this event, including refreshments and floral decorations. The tea is held annually on the Friday of Founder's Day Weekend.

HOSPITALITY COMMITTEE

This committee organizes and provides refreshments for a variety of school functions, including, Board meetings, all Open Houses and Special Events. The Chairs oversee committee members in ordering, picking up and serving refreshments at these events. (Living close to the school is not a requirement, but may be helpful).

HOT LUNCH

The Hot Lunch Committee contacts, coordinates and works with the lunch caterers to ensure that the hot lunch program is running smoothly. They also enlist and organize all lunch volunteers for help in setting up, serving and cleaning up.

LIBRARY VOLUNTEERS

This committee organizes volunteers to help in the school library on a regular basis throughout the school year.

OFFICE HELP COMMITTEE

Members of this committee volunteer in the school office on a regular basis to assist the Administration and staff.

PERFORMING ARTS COMMITTEE

During the year, parent volunteers to assist the Performing Arts department. Costume preparation for the school plays and enrichment programs is an on going task. Prop management for plays and Founder's Hall chair set up are a few of the many ways that make this program exceptional.

REGISTRATION

The Registration Committee organizes, plans and staffs the two registration days in late August when school families visit MTS to see classrooms, meet teachers and pick up logo orders.

STUDENT COUNCIL

Student Council committee members advise and meet with the Student Council every Tuesday at lunchtime and help to plan student fundraising and other drives, snack sales, group community service and spirit day activities.

WALKING SCHOOL BUS

This committee organizes the Friday walk from school by scheduling parent volunteers and monitoring the weekly walks. They also plan, organize and implement Fall and Spring "Walk, Ride, Roll to School" events by getting approval of dates, coordinating parent volunteers, planning prizes for classes, getting snacks, preparing memos to parents, checking paths and monitoring the walks.

WORLD LANGUAGE COMMITTEE

Committee members assist the World Language department with special events and celebrations. This committee also assists with organizing activities and scheduling volunteers for International Day, held every other year.

AUCTION COMMITTEES

AUCTION CHAIRS

This committee plans, produces, promotes and implements the school's annual auction, a major fund raising event that is held in the Spring. The Chairs oversee all of the auction committees, and, working with the Head of school, have final authority on all plans, details and budget items. The dinner, live and silent auction, the catalog and raffle are all important components of this event. The Chairs organize three to four general auction meetings for all auction committee chairs during the year. The following committees are under their leadership.

COMMITTEES

ACCOUNTING

This committee sets up, reconciles and oversees bookkeeping for the auction.

DATA MANAGEMENT

This committee enters all donated items into the computer using a specially designed auction software. This job is busy from January through April.

INVENTORY CONTROL

The Inventory Control committee inventories and stores all donated items at a parent home. (Busiest months are March and April.)

ITEM FORM PROCESSING

Members of this committee working with the Development Office, proofread, complete and check for accuracy on all donation forms. These forms come in from December through April.

RESERVATIONS

This committee working with the school office, organizes reservations as the response cards are received in March and April.

CATALOG

This committee working with the Development Office, is responsible for producing the auction catalog. The committee members help to write and edit all copy in the catalog and oversee the production and printing of the catalog and addenda. The months of January, February and March are demanding for this committee.

AUCTION DAY

This committee is responsible for the organization and set up of auction items at the site on the day of the auction. Prior to this day, the committee arranges a meeting for the table chairs to advise them of the room's floor plan and decorations. The committee also helps to set out bid sheets and table props and to make sure each catalog item is on display and manages the silent auction.

AUCTION NIGHT CLEAN-UP COMMITTEE

This committee makes sure that nothing gets left behind when the auction is over. Tasks include getting props returned and seeing that all items are collected. This is a great job for night owls!

DECORATIONS COMMITTEE

Working closely with the Auction Chairs, the Decorations Chairs and their committee design and produce the setting for the auction and dinner dance, including color scheme, centerpieces and auction table props.

DONOR THANK YOU NOTE CHAIR

This Chair acknowledges each Auction donation with a printed "thank you" note.

INVITATION COMMITTEE

This committee works with the Auction Chairs and the Development Office to oversee the addressing and mailing of the Auction invitations.

RAFFLE COMMITTEE

The Raffle Committee organizes all aspects of the Raffle: Soliciting prizes, printing tickets, planning the kick-off rally, tracking sales and awarding prizes to classes, students and staff.

SOLICITATION COMMITTEE

This committee oversees the solicitation of donations to the school's auction. Their efforts consist of organizing a letter writing campaign to potential donors and assisting school families in soliciting items. The committee meets from September through March.

VOLUNTEER PROCEDURES

DISTRIBUTION OF LETTERS AND FLYERS

If you or your committee needs to distribute any letter, flyer or announcement to school families or to the general public, please allow sufficient time so the handout can be approved by the Administration. All copy and artwork must be submitted to the office before final copies are made. This approval may take one or two days. All finished copies must be turned in to the school office by Wednesday for Friday folder distribution. The office will advise you as to how many copies you should prepare. Copying should be done off campus; school machines are not available. Please make copies double-sided whenever possible. Handouts for school distribution should be bundled in groups and dovetailed.

REIMBURSEMENT FOR COMMITTEE EXPENSES

Committee Chairs can be reimbursed for pre-approved committee expenses by obtaining a reimbursement form from the school office and submitting it with supporting receipts. (No reimbursements can be made without pre-approval and receipts.) Individual committee members should request reimbursements through the committee chair. Committee chairs may also submit invoices for upcoming pre-approved expenses and the school office will prepare a check make out to the appropriate supplier or vendor. Reimbursements must be requested immediately after committee expenditure.

ROSTER

Information in the school roster is for the convenience of school families. It is strictly confidential, and is absolutely not to be distributed, reprinted or used for commercial, fund raising or any other individual or group purpose.

Followed up by some notes pages



Dear Parents,

Enclosed is the September calendar of events. Please note that in the lower right hand corner is a line marked "Hours." **Mount Tamalpais School requires that each family volunteer a minimum of 60 hours per year.** Not only is this your opportunity to participate in your child's school community, but MTS has the opportunity to apply for and receive financial aid and grants from organizations which often require proof of volunteer hours.

At the end of each month, count those hours when you attended a committee meeting, worked in the library, or served hot lunch. Fill in that space at the bottom of the calendar and return it to the office via "backpack" mail.

If you have any questions about volunteer hours, please feel free to call the school office.

Sincerely,

Laura Hill
MTS Parent Volunteer Coordinator



June 2011

Dear Parents,

On behalf of the Mount Tamalpais School Parent Council and the Executive Committee, welcome to the upcoming 2011-2012 school year. Joining me in welcoming are new hardworking Vice-President Kathleen Weinstein, Secretary Ann-Marie Barnes, who produces the minutes of our meetings so efficiently, and Volunteer Co-coordinator Laura Hill who has the huge task of coordinating and filling the volunteer slots. The MTS Parent Council is the volunteer arm of the school and exists to encourage and promote positive interaction among the school, the parent body and the community at large. All MTS parents are members of the Parent Council. MTS is built on the strengths of the people associated with it, and you are encouraged to share your talents by volunteering for school activities.

Please review the Volunteer Placement Information to decide how you would like to participate. We have many committees this year, so there is definitely an outlet for your interests and abilities. Please complete and return the Volunteer Request Form. We will make every effort to match you with your priority choices.

Throughout the year, please remember to keep track of your hours, record them on your monthly school calendar, and return the calendar in your Students Friday folder. The school tracks this information to record the level of parental participation and to establish proof of volunteerism when required by organizations that distribute grants and financial aid to independent schools.

There are many school events on the calendar this fall, including Open Houses for each grade, neighborhood parties, New Parent Orientation, and our traditional Founder's Day weekend, which will take place September 23-25. I look forward to seeing you at these gatherings, and working with all of you this year.

Sincerely,

Kristin Sennett (Carl '08, Tucker '16)
Parent Council President

Mount Tamalpais School Parent Council 2011-2012

Executive Board

President:	Kristin Sennett	kfsennett@comcast.net
Vice President:	Kathleen Weinstein	kathleen.weinstein@me.com
Secretary:	Ann-Marie Barnes	annmbarnes@yahoo.com
Parent Volunteer Coordinator:	Laura Hill	Lrhgoldco@comcast.net

Committee Chairs

<u>Auction:</u>	Pamela Healy Cooksie Giannini	pamelahealy@sbcglobal.net
<u>Auction Day Chairs:</u>	Nora Feeley Kimberly Veley	nora.feeley@cwine.com kimberly_veley@hotmail.com
<u>Area Coordination:</u>	Ellen Pendergast	emurph24@sbcglobal.net
<u>Art:</u>	Daphne Dickson	daphnej@pacbell.net
<u>Clothing</u>		
New Logo	Stacey Fleece	staceyfleece@skirtworking.com
Used Logo:	Dominique Hawthorne	dominiquehawthorne@me.com
<u>Community Service:</u>	Kristin Sennett	kfsennett@comcast.net
<u>E-Scrip:</u>		
<u>Floral Decor</u>		
<u>Founder's Day Picnic:</u>	Grace Hawthorne Megan Kuykendall	graciehh@gmail.com kkroncke@comcast.net
<u>Good News/Bad News:</u>	Kristin Sennett	kfsennett@comcast.net
<u>Graduation Committees:</u>		

Mount Tamalpais School Parent Council

2011-2012

8th Grade: Juliette Ambatzidis, Sonja Bohannon, Lisa Clark, Theresa Coleman, Kristen House, Tracy McCulloch, Tam Morgan, Amy Palmer, Amy Talbot

7th Grade: Jeanne Austrian, Jennifer Benham, Deborah Buehler, Kim Ferroni, Pam Healy, Linda Moscone, Julie Munro

6th Grade:

Graduation Liaisons: Lynn Carbone (Grade 8) lynncarbone@yahoo.com
Eve Wirth (Grade 7) eve_wirth@yahoo.com

Grandparents' Tea: Heidi Altree h.altree@comcast.net
Sarah Nesbitt-Schnadt

Shadows: Kimberly Leung ksleung@comcast.net
Christa Lopez christa.lopez@gmail.com

Hospitality:

Hot Lunch: Lisa Frolich lmfrolich@comcast.net
Storey Jones storeyjones@sbcglobal.net

Library: Mary Hibbard mvhibbard@sbcglobal.net

Office Help: Kristin Sennett
Kathleen Weinstein

Back-up: Ann-Marie Barnes
Laura Hill

Outdoor Learning Center Garden
Kathleen Weinstein

Parent Volunteer Hours: Laura Hill

Performing Arts: Barbara Kessell bjkessell@hotmail.com
Sandy Zuber sandyzuber@yahoo.com

Costume Coordination: Sandy Zuber

Founders Hall Chairs:

Prop Coordination: Pam Healy pamelahaely@sbcglobal.net

Registration: Amy Unger amyu@alpinecos.com

Mount Tamalpais School Parent Council

2011-2012

Student Council: Sonja Bohannon sonja_bohannon@yahoo.com
 Barbara Finnegan bfinn1@pacbell.net
 Pat House pat@houseventures.net
 Hannah Hudson hwhudson4@gmail.com

Walking School Bus: Jennifer McNealey nyjen123@yahoo.com
 Constance Riedinger constance@riedingerconsulting.com

World Languages:

French: Beth Cherry beth_cherry@hotmail.com
 Amy Palmer amypalmer84@aol.com

Mandarin: Inga Lim jionem@yahoo.com

Spanish:

Class Parents

Kindergarten:

1st Grade:

2nd Grade:

3rd Grade:

4th Grade:

5th Grade:

6th Grade:

7th Grade:

8th Grade:



Dear Parents:

Following is some information that may be helpful to you in understanding the overall organization and corporate structure of our school.

1. Non-Profit Status: Mount Tamalpais School was incorporated August 1, 1976 as a non-profit California corporation [501 (c)3], for educational purposes. Gifts to Mount Tamalpais School qualify as charitable contributions under current federal and California tax laws. Our federal I.D. number is 94-2356968.
2. Governing Body: The governing body of Mount Tamalpais School is the Board of Trustees, a group of individuals selected for their commitment to the founding vision of the school and to building and supporting an independent elementary school educational organization of excellence.
 - a) The Board of Trustees is a non-paid working Board, bringing professional expertise in areas of law, personnel management, money management, fund raising, facilities and education, and offering these capabilities in support of the school's efforts.
 - b) The Board of Trustees' primary responsibility is to support the Director and to "hold in trust" the non-profit corporate entity of Mount Tamalpais School and to ensure its existence in perpetuity.
 - c) Trustees are nominated by a Board member or members, are evaluated by the committee on trustees and are selected by the full Board.
3. Accreditation: Mount Tamalpais School is accredited by the California Association of Independent Schools (CAIS), the Western Association of Schools and Colleges (WASC), and by the National Association of Independent Schools (NAIS). Selection for membership and continued membership is subject to evaluation of academic, fiscal, personnel and corporate activities, policies and procedures.
4. Memberships: Mount Tamalpais School is a member of the Council for Advancement and Support of Education (CASE), Educational Records Bureau (ERB), the Educational Testing Service (ETS), the Secondary School Admissions Test Board (SSATB), the School Scholarship Service (SSS), and the Bay Area Multicultural Alliance. In addition, MTS holds numerous memberships in various other educational organizations.

5. Fund Raising: One of the committees of the Board of Trustees is the Development Committee, composed of current board members and current parents, which coordinates all fund raising activities and events. The Board is committed to Annual Giving as a means of receiving unrestricted funds to supplement the operating budget within any given fiscal year. At present, our restricted funds include the Building Fund, the Endowment Fund, the Faculty Fund, the Beverly Larsen Scholarship Fund, the Connor Davis Bell Memorial Scholarship Fund, the Clare Marie Davis Scholarship Fund, the Lad Wilsey Memorial Scholarship Fund, Alumni Class Scholarship Funds 1982 – 2011 and the Rappaport Library Learning Center Fund. All restricted funds, along with the interest they generate, are held as long term investments and separate from operating funds.

We hope this is informative and answers any pertinent questions you may have. The Board and I look forward to sharing this next year with a committed staff, enthusiastic students, and supportive families and friends.

Please feel free to contact me directly if you have any questions regarding the structure or future direction of Mount Tamalpais School.

Sincerely,

Kathleen M. Mecca, Ph.D., Ed.D.
Director



MOUNT TAMALPAIS SCHOOL

STAFF 2011-2012

ADMINISTRATION

Kate Mecca	Director
Rosie Nicolini	Administrative Assistant
Lindsey Rosser	School Secretary
Sasha Bainer	Advancement & Communications
Daphne Opperman	Admissions
Janet Taylor	Development
Suzanne O'Meara	Associate Head/Dean of Faculty
Eric Kielich	Associate Head/Dean of Students
Dave Baker	Associate Head/Dean of Technology

INSTRUCTION

ART

Tyler Bewley*
Evy Packer

KINDERGARTEN

Kate Mecca* Julia D'Alfonso
Katy Sander

**ENGLISH/
LANGUAGE ARTS**

Suzanne Beard* Megan Kuykendall '83
Kira Cordasco Emily Marzullo
Elliot Hayne Whitney O' Keefe
Kerri Maloney Justin Wells '86*

LEARNING SUPPORT

Rebecca Bridges'97 Heather Mc Cuskey
Michelle Patterson

MATHEMATICS

Jennifer Adams* Julius Hampton
David Baker* Cathal Murray
Sam Blattner Rob Potter
Trisha Cahill D. J. Thistle

PERFORMING ARTS

Cathy Angelo* Deborah Marcom
Don Baker Michael Matson
Lindsay Bercovitch

P.E./MOVEMENT

Jennifer Bennett Cathal Murray
Marcia Giesen* Suzanne O'Meara*
David Hay

SCIENCE

Suzanne Beard Megan Kuykendall'83*
Julia D'Alfonso Emily Marzullo
Eric Kielich* D. J. Thistle



BOARD OF TRUSTEES
2011-2012

Mr. Charles Allen

Ms. Jeanne Austrian

Mr. Charles Ewald

Mr. Spencer Hosie

Mr. MAK Kariotis

Mr. George Lee

Mr. Philip Leung

Dr. Andrew Mecca

Dr. Kate Mecca

Ms. Elizabeth Merrill

Daniel Murray '84

Ms. Elizabeth Murray '82

Ms. Ann Paras

Mr. Robert Payne

Mr. Fulton Smith

Ms. Mary Sauer

Mr. James Student

David Taylor

Through August, 2011



2011 – 2012 MTS GALA AUCTION

Hello Fellow MTS Families,

Now that Summer vacation is here and everyone is enjoying their time off, the Auction Committee would like to share our exciting ideas for 2012. Plans are well underway for the night of April 21st at the Festival Pavilion at Fort Mason! This year's theme is **"California Dreamin!"** and promises to engage the talents and efforts of our MTS community for a spectacular evening. There are many opportunities to contribute to the event, on the committees for solicitations, family baskets, raffle, decorations and much more. It is always a wonderful opportunity to make new friendships and renew old ones while working together on this important event. We look forward to your support in the new school year.

Please give any of us a call so that we can work together.

2011 – 2012 Auction Chairs

Pam Healy
435-1057

Cooksie Giannini

Xania Robinson
388-0583



**HONORARY BOARD OF TRUSTEES
2011-2012**

Mr. Charles Dietrich

Mr. James Durham

Mr. Timothy Emanuels

Mr. Dennis Fisco

Ms. Lander Hynes

Ms. Auban Jackson

Mr. Justs Karlsons

Mr. Bryan Kemnitzer

Mr. John Kryzanowski

Ms. Christian Kuykendall

Megan Kroncke '83

Ms Pam Krupp

Ms. Linda London

Ms. Biganeh Madjlessi

Ms. Rachel Markun

Mr. Arlington (Bo) Mc Crum

Mr. Michael Michaud '87

Ms. Terese Payne

Mr. Richard Robbins

Ms. Dianne Simpson

Mr. John Skeen

Christopher Simpson '85

Ms. Claire Slaymaker

Mr. Terry Sternberg

Ms. Janet Taylor

Ms. Barbara Tolman

Mr. Gary Van Acker

*Mr. Lad Wilsey

Mr. Robert Yahng

*Mr. Edward Zelinsky

Through August, 2011

* in memoriam



Learning Support Services

The Learning Specialists provide a variety of guidance, services and support for students, faculty, and parents of Mount Tamalpais School. They adhere to strict, professional association guidelines and participate in extended hours of coursework and conferences.

LEARNING SUPPORT

- *The learning specialists provide in-service training for faculty and parents.
- *The learning specialists make referrals for comprehensive testing, enrichment, and educational therapy services for students.
- *The Learning Specialists disseminate information regarding specific educational Internet sites, community support networks, related workshops and conferences and share materials, books and videos of current research-based information with faculty and parents.

TESTING

- *Students may be screened using several standardized batteries of testing instruments in which the learning specialists are trained. Testing results are discussed with parents and administrators and with selected faculty as appropriate.
- *After students are observed in various school settings, referrals for more comprehensive educational evaluations may be made in conjunction with the administration and faculty.
- *Once a specific educational or behavioral plan is decided upon, the learning specialist advocate on behalf of the student and serves as liaisons with outside providers, tutors and therapists.

SMALL GROUP INSTRUCTION

- *Students are selected to attend small group, remedial or enrichment sessions based on observation, faculty or parent concerns, testing information and/or identification of a specific learning difference or need.
- *Students generally attend two small group, forty-five minute sessions each week.
- *The learning specialists are trained in using specific research-based remedial and enrichment programs and in the instructional approaches that teach to the intellect, provide direct, sequential and multi-sensory learning experiences for each child according to his or her individual needs.
- *Students who participate in the program discuss learning styles and multiple intelligences and develop awareness, appropriate techniques, learning strategies and organizational skills.
- *Sessions specifically target phonological awareness skills, decoding, spelling, reading comprehension, handwriting, written expression skills including, grammar, sentence structure, paragraph formation, and editing. *Enrichment sessions help to extend higher order thinking processes and foster creativity.

Students often use assistive technology such as computers and specialized educational software programs.

The learning specialists are available throughout the school year to answer any questions or concerns and are accessible through the school office at extension 160.

*For further information please visit the student services section of the Mount Tamalpais School website www.mttam.org



MOUNT TAMALPAIS SCHOOL
DAILY SCHEDULE
Monday -Thursday

7:30 - 8:10	ARRIVAL
8:10 - 8:15	Homeroom
8:15 - 9:00	Period I
9:00 - 9:45	Period II
9:45-10:30	Period III
10:30-10:45	RECESS
10:45-11:25	Period IV
11:25-12:05	Period V
12:05-12:45	LUNCH
12:45 - 1:30	Period VI
1:30 - 2:10	Period VII
2:10 - 2:50	Period VIII
2:50 - 3:00	Homeroom
3:00 - 3:15	DISMISSAL
3:15 - 4:00	After School Activities
3:00 - 6:00	Child Care M-F
2:15 – 6:00C	Child Care F


***** Kindergarten students who have chosen to attend half day observe the same arrival and morning recess times, but are dismissed between 12:00 and 12:15 M – TH.

***** On Fridays, when the students are **ALL** dismissed at 2:15 the schedule is modified as follows:

FRIDAY SCHEDULE

7:30 - 8:10	ARRIVAL
8:10 - 8:15	Homeroom
8:15 - 8:55	Period I
8:55 - 9:30	Period II
9:30 - 10:05	Period III
10:05 - 10:20	RECESS
10:20 - 11:00	Period IV
11:00 - 11:35	Period V
11:35 - 12:15	LUNCH
12:15 - 12:55	Period VI
12:55 - 1:30	Period VII
1:30 - 2:05	Period VIII
2:05 - 2:15	Homeroom
2:15 - 2:30	Dismissal

September 2011

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	Registration 9-12/1-3	Registration 9-12 Only Kindergarten Party 1:45 - 3:15 p.m.	Deli Bar School Begins Grade 1-8 Parent Coffee 7:30 - 8:30 a.m.	1 Sushi School Begins Kindergarten Parent Coffee 7:30 - 8:30 a.m.	2 Pizza Kindergarten 11:30 Dismissal Walking School Bus	3
4	5 Labor Day Holiday NO SCHOOL!	6 Hot Dogs Open House Grades 1 & 8, 7 p.m.	7 Bagel Bar School Pictures (dress uniforms) Open House Grades 2 & 3, 7 p.m.	8 Chinese Food Open House Grades 6 & 7, 7 p.m.	9 Pizza Walking School Bus	10
11	12 Pasta Kindergarten and New Parent Orientation, 7 p.m.	13 Hamburger Parent Council Meeting	14 Deli Bar	15 Chicken	16 Pizza Walking School Bus	17
Outdoor Education Grade 6 & 7						
Outdoor Education Grade 8						
18	19 Pasta	20 Burritos Open House Grades 4 & 5, 7 p.m.	21 Bagel Bar Open House Kindergarten, 7 p.m.	22 Chinese Food	23 Pizza Grandparents' Tea 1 p.m.	24 1:30 p.m. Founder's Day Picnic
25 Virtual Faculty Fun Run 35th Anniversary Celebration Founders Hall 3 p.m.	26 Pasta	27 Hot Dogs	28 Deli Bar Rosh Hashanah	29 Sushi	30 Pizza Walking School Bus	

Upcoming Events: October

- 7 Yom Kippur
- 11 Parent Council Meeting
- 14 Mid-Term Reports
- 21 Teddy Bear Day (students only)
- 28 Sibling Applications Due for 2012 - 2013
- 31 Halloween Party (students only)

Name _____

Hours _____



1976-2011

Founder's Weekend

Celebrating Thirty-five Years!

September 23 – 25, 2011

GRANDPARENTS' TEA

Friday, September 23, 2011

1:00 p.m. in the afternoon

Founder's Hall

FOUNDER'S DAY PICNIC

Saturday, September 24, 2011

1:30 – 5:30 p.m. in the afternoon

McNear's Beach, San Rafael

Virtual Run For the Teachers

35th Anniversary Celebration

Sunday, September 25, 2011

Founder's Hall

3 p.m.

January

S	M	T	W	TH	F	S	
1	<input type="checkbox"/> 2	[3]	4	5	6	7	1 New Year's Day
8	9	[10]	11	12	13	14	3 School Resumes
15	<input type="checkbox"/> 16	17	18	19	20	21	10 Parent Council Meeting, 8:30 a.m.
22	23	24	25	26	[27]	28	16 Dr. Martin Luther King, Jr. Holiday
29	30	31					27 Mid-Term Reports

February

			1	2	3	4	7 Parent Council Meeting, 8:30 a.m.
5	6	[7]	8	9	10	11	9 Valentine's Dance, Gr. 6 – 8, 6:30-9:00 p.m.
12	13	[14]	15	[16]	17	18	14 Valentine's Day
19	<input type="checkbox"/> 20	<input type="checkbox"/> 21	<input type="checkbox"/> 22	<input type="checkbox"/> 23	<input type="checkbox"/> 24	25	20-24 Presidents' Week Recess
26	[27]	28	[29]				27 School Resumes
							29 Leap Day

March

				1	2	3	6 Parent Council Meeting, 8:30 a.m.
4	5	[6]	7	8	9	10	11 Daylight Savings Time Begins
[11]	12	13	14	15	[16]	17	16 St. Patrick's Day/Green Day
18	19	20	21	22	23	24	16 End Trimester II
25	26	27	28	29	30	31	

April

1	2	3	4	5	[6]	7	6 Passover
[8]	<input type="checkbox"/> 9	<input type="checkbox"/> 10	<input type="checkbox"/> 11	<input type="checkbox"/> 12	<input type="checkbox"/> 13	14	6 Good Friday
15	[16]	[17]	18	19	20	[21]	8 Easter
22	23	24	25	26	[27]	28	9-13 Spring Recess
29	30						16 School Resumes
							17 Parent Council Meeting, 8:30 a.m.
							21 Auction (revised)
							27 Mid-Term Reports

May

		1	2	3	4	[5]	5 SSAT at MTS for Grade 7
6	7	[8]	9	10	11	12	8 Parent Council Meeting, 8:30 a.m.
13	14	[15]	16	17	18	19	9-11 Outdoor Ed, Grade 5
20	21	22	23	[24]	25	26	10-11 Outdoor Ed, Grade 4
27	<input type="checkbox"/> 28	29	30	31			15 New Family Reception, 4:45-6 p.m.
							24 Gratitude Day
							28 Memorial Day Holiday/No School

June

					[1]	2	1 Field Day
3	[4]	5	6	[7]	[8]	[9]	4 Great America - Grade 8
[10]	[11]	12	[13]	{14}	{15}	16	7-9 8 th Grade Play, 7:00 p.m.
17	<input type="checkbox"/> 18	<input type="checkbox"/> 19	<input type="checkbox"/> 20	<input type="checkbox"/> 21	<input type="checkbox"/> 22	23	8 Angel Island
24	<input type="checkbox"/> 25	<input type="checkbox"/> 26	<input type="checkbox"/> 27	<input type="checkbox"/> 28	<input type="checkbox"/> 29	30	10 Graduation Brunch, 10 a.m.
							11 Graduation Dance, 6:30 p.m.
							13 Commencement, 11 a.m.
							14-15 Faculty Work Days
							18-22 Bears Camp/session 1
							25-29 Bears Camp/session II
							7/2 – 7/13 Drama Camp

All Fridays 2:15 dismissal

Faculty Work Day { } Noon Dismissal () School Holiday Special Activity []